

Notice of Public Meeting February 12, 2020 1:00 pm	AGRICULTURE & EXTENSION EDUCATION COMMITTEE	Door County Government Center Chambers Room, 1 st Floor 421 Nebraska Street, Sturgeon Bay, WI
Oversight for Extension Department		

AGENDA

1. Call Meeting to Order
2. Establish a Quorum ~ Roll Call
3. Adopt Agenda / Properly Noticed
4. Public Comment (Maximum agenda item of 30 minutes with a maximum of five minutes per speaker)
5. Approve Minutes: January 8, 2020 Ag and Extension Education Committee minutes
6. Correspondence
7. Educator Reports
 - A. 4-H Youth Development - Dawn VandeVoort
 - B. Position Updates: Human Development and Relationships Educator and Agriculture Educator
- Rob Burke
8. Financial Accounts / Voucher List
9. Next Regular Meeting (*if necessary*): March 11, 2020, 1:00 pm
10. Meeting Per Diem Code: _____
11. Adjourn

Deviation from the order shown may occur

Posted by _____

**Minutes of the
DOOR COUNTY AGRICULTURE AND EXTENSION EDUCATION COMMITTEE
Wednesday, January 8, 2020, 1:00 pm
Chambers Room, County Government Center, Sturgeon Bay**



1. The meeting was called to order by R. Halstead at 1:00 p.m.
2. Roll call:

<u>Committee:</u> Randy Halstead Nancy Robillard Linda Wait Bob Bultman Vinni Chomeau	<u>Extension Educators:</u> Dawn VandeVoort (excused)	<u>Others Present:</u> Rob Burke, AED/Dept. Head Ken Pabich, County Administrator Heidi Johnson, Ag. Institute Dir., Extension Roy Englebert
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3. Motion by N. Robillard, seconded by L. Wait, to approve the agenda. All aye. Motion carried.
4. Public Comment: None.
5. Approve Minutes: Motion by L. Wait, seconded by N. Robillard to approve the minutes of the November 13, 2019 Ag. and Extension Education Committee. All aye. Motion carried.
6. Correspondence: Thank you letter from PARS.
7. Door County Ag. Educator position description. Heidi Johnson, Agriculture Institute Director for Extension: Crops and soils (including cover crops), etc. will be the main focus for the future Door County Agriculture Agent. Less focus on commercial horticulture. Area of coverage expanding to Manitowoc county, also. Ken Pabich recommended, and committee agreed, to defer moving forward at this time. Ken Pabich offered to take the initiative with his counterparts in Kewaunee and Manitowoc to organize a tri-county ag-sharing agreement. Rob and Heidi will follow up and form a response.
8. Educator Reports
4-H Youth Development – Dawn VandeVoort: *written only; no questions.*
Agriculture – Annie Deutsch: *written exit report; positive comments.*
Human Development and Relationships Educator – Position Update – Rob Burke, AED: Rob reviewed the latest position description for posting and will proceed this week. Target date for a new agent is still April 1st.
9. Approval of Year-End Carry-Over: Postage Allocation from State: Motion by N. Robillard; second by V. Chomeau; All aye. Motion carried.
10. Financial Accounts / Voucher List – Reviewed voucher list.
11. Next meeting date: **Wednesday, February 12**, 1:00 pm, Chambers Room.
12. Meeting Per Diem Code: **#28**
13. Adjourn: Motion by N. Robillard, second by V. Chomeau, to adjourn the meeting. All aye. Meeting adjourned at 2:46 pm.

Rob Burke, Recording Secretary

Agriculture and Extension Education Committee Report January 2020

Dawn VandeVoort, 4-H Youth Development Educator

4-H Club & Group Support/Volunteer Development:

- 4-H Volunteer Orientation: As new adult volunteers step up to grow our 4-H program and serve as mentors and role models to our youth, there is a need to provide orientation to get them started on the right foot. I have been conducting the zoom-based orientations through webinars, and have been teaching face-to-face versions as well. As I have been teaching the Extension *Volunteers in Preparation* training, I have been noting edits and changes that need to be made. I have been working with our 4-H Youth Development Volunteer Specialist and the Division of Extension Volunteer Systems Management Specialist to suggest updates to the curriculum. This has been a very valuable use of our local participant feedback to benefit a statewide effort.

Outreach Education & Sharing University Resources

- Southern Door Afterschool: I have been teaching a six-week session with the Southern Door Elementary's 21st Century Community Learning Center After School program. This six-week block has been focused on building cardboard boats, and the science of how things float. We spent time the first couple of weeks focusing on the science behind how boats float and analyzing materials that float better than others. Thanks to the generosity of community members, the youth have been using donated cardboard to design and create their own vessels that they will be "sailing" at the YMCA pool at the end of our time. At our final session, we will be talking about water safety and encouraging the use of personal floatation devices and safe practices when near water.



Pictures (left to right): Left - Assessing boat shape and depth for maximum capacity & testing materials to determine what is best. Center – Discussing as a team how to best create a boat for all three team members. Right – Getting started assembling pieces to create a team pontoon-style boat.



- Boys & Girls Club Spring Programming: During January, I was also working on a plan for a seven-week program focused on STEM with the Boys & Girls Club. I have been working on designing a series of lessons, gathering lesson plans and getting ready to teach. This program will begin at the end of February.

Professional Development & Other Activities:

- Peer Mentor Training: I am serving as a mentor to two newer colleagues in the Positive Youth Development Institute. As part of being a mentor, I attended Peer Mentor Training in Madison, January 29-30. This training provided an overview of the process that new colleagues are participating in and helped mentors learn skills to boost our effectiveness with our mentees. We continue to meet through regular Zoom meetings as a cohort group of mentors to learn about programmatic responsibilities, giving and receiving feedback, instructional design and more topics.

DOOR COUNTY AGRICULTURE & EXTENSION COMMITTEE
VOUCHER LISTING: February 12, 2020
January 2020 transactions

Acct #	Vend #	Vendor	Description	Expense	Revenue
59153	2973	Dawn VandeVoort	Mileage & Expenses	\$ 41.40	
53106	2973	Dawn VandeVoort	Supplies	\$ 32.97	
53109	2973	Dawn VandeVoort	Publications	\$ 64.86	
2126	9493	***Peninsular Ag. Research Station	Research project- Screening Cold-Hardy Grapes	\$ 3,215.00	
2127	4311	***UW-Extension-Agronomy	Pest Mgmt. in WI Fields	\$ 20.00	
		RECEIPTS			
2116		***receipts	Soil samples		\$ 32.00
2127		***receipts	Pesticide Applicator Training		\$ 240.00
2126		***receipts	Grant - 2017 Farm Tech Days - screening cold-hardy grapes		\$ 3,900.00
2126		***receipts	Donation - Parenting (Kiwanis)		\$ 200.00
		***non county budget funds			
			TOTAL:	\$ 3,374.23	\$ 4,372.00